



# CITY OF LODI

## COUNCIL COMMUNICATION

**AGENDA TITLE:** Destruction of Certain Records Retained by the City Clerk's Office

**MEETING DATE:** January 21, 1998

**PREPARED BY:** City Clerk

**RECOMMENDED ACTION:** That the City Council adopt the attached resolution approving destruction of certain files retained by the City Clerk as shown on Exhibit A attached hereto.

**BACKGROUND INFORMATION:** Section 34090 of the State of California Government Code provides for the destruction of certain City records that are over two years old and are no longer required with the approval of the legislative body by resolution and the written consent of the City Attorney.

The City Attorney has given his written consent to the destruction of certain files retained in the City Clerk's office as shown on Exhibit A attached hereto.

**FUNDING:** None required.

*Alice M. Reimche*  
Alice M. Reimche  
City Clerk

AMR/JLT

Attachment

**APPROVED:** \_\_\_\_\_

H. Dixon Flynn -- City Manager

***EXHIBIT A***

**DESTRUCTION OF RECORDS**

**INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI CITY CLERK'S OFFICE  
REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE SECTION 34090**

LIST OF DOCUMENTS
Miscellaneous Weed Abatement Files over 2 years old
Miscellaneous agreements where termination dates are over 2 years old
Miscellaneous Electric Utility Agreements where payments were made over 2 years ago
Miscellaneous City Clerk correspondence files, 1995

RESOLUTION NO. 98-19

A RESOLUTION OF THE LODI CITY COUNCIL  
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS  
RETAINED BY THE LODI CITY CLERK'S OFFICE

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WHEREAS, in accordance with Government Code Section 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Lodi City Clerk's Office, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Lodi City Council that:

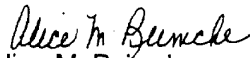
1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized.

Date: January 21, 1998

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I hereby certify that Resolution No. 98-19 was passed and adopted by the Lodi City Council in a regular meeting held January 21, 1998 by the following vote:

Ayes:	Council Members – Land, Mann, Pennino, Warner and Sieglock (Mayor)
Noes:	Council Members - None
Absent:	Council Members - None
Abstain:	Council Members - None

  
Alice M. Reimche  
City Clerk

## DESTRUCTION OF RECORDS

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI CITY CLERK'S  
OFFICE REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE  
SECTION 34090 AS SHOWN BELOW:

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## DESTRUCTION OF RECORDS

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Dated: 1-22-98

Alice M. Reimche  
Alice M. Reimche  
City Clerk

APPROVED FOR DESTRUCTION

Dated: 1-21-98

Randall A. Hays  
Randall A. Hays  
City Attorney